



sunrise golf

EMPLOYMENT APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

ESCENA GOLF CLUB

Name (Last , First)			Date
Present Address	City	State	Zip
Permanent Address	City	State	Zip
Home Phone		Business or Cell Phone	

EMPLOYMENT DESIRED

Position applying for	Date you can start	Salary desired
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PERSONAL INFORMATION

Have you ever applied to or worked for our company before? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when:
Do you have any friends or relatives working for our company? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, state name(s) and relationship

Why are you applying for work with our company?

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If no, describe the functions that cannot be performed

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/ employees to perform essential functions. Hire may be subject to passing a medical examination and to skill and agility tests.)

The information requested below is necessary for the specific position for which you are applying. No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered. Any information regarding criminal history will be maintained confidentially. Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.)
 Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

EDUCATION, TRAINING, AND EXPERIENCE

High School Name	Address	City	State & zip
College/University	Address	City	State & zip
Vocational/Business School	Address	City	State & zip

EMPLOYMENT HISTORY

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

Name of Employer	Type of Business	Your Supervisor's Name	Dates of Employment
Address & Street	City	State & Zip	Telephone No.
Your Position and Duties		Reason for Leaving	
May we contact this employer for a reference?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

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Address & Street	City	State & Zip	Telephone No.
Your Position and Duties		Reason for Leaving	
May we contact this employer for a reference?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Note: attach additional page(s) if necessary.

REFERENCES

List below two persons not related to you who have knowledge of your work performance within the last three years.

Name	Occupation	No. of Years Acquainted	Telephone No. ()
Address & Street	City	State	Zip

Name	Occupation	No. of Years Acquainted	Telephone No. ()
Address & Street	City	State	Zip

Please read carefully, initial each paragraph and sign below:

 Initials

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

 Initials

I hereby authorize Sunrise Golf to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the company any and all letters, reports and other information related to my work record, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any all claims, demands or liabilities arising out of or in way related to such investigation or disclosure.

 Initials

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for not definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.

 Initials

Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Company, I am entitled to copies of any such public records obtained by the Company unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the boxed below.

I waive receipt of a copy of any public record described in the paragraph above.

 Date

 Applicant's Signature